

Student manual
for
Doctor of Philosophy Program in
Precision Medical Microbiology
International Program
(Modified in 2021)



Name_____

Student ID_____

Advisor_____

Personal Details

Name _____ Nickname _____

Student ID _____

Personal ID _____

Address _____

E-mail _____

Enrolled for ☐ 1st ☐ 2nd Semester _____

General Advisor _____

Dissertation Advisor

1. _____ Tel _____

2. _____ Tel _____

3. _____ Tel _____

Proposed dissertation proposal examination date _____

Proposed dissertation examination date _____

dissertation book submission date _____

University council approval date _____

Graduation ceremony date _____

Emergency contact info

1. _____ Relationship _____ Tel _____

2. _____ Relationship _____ Tel _____

3. _____ Relationship _____ Tel _____

Preface

This academic record book summarizes the guidelines that students are required and advised to follow upon entering the Graduate Program in Precision Medical Microbiology (International Program), Faculty of Medicine, Khon Kaen University. The content is based on the rules, regulations, announcements, and relevant guidelines pertaining to graduate studies management. The aim is to ensure that every student's education proceeds smoothly and that studies are completed within the time frame specified by the curriculum. Students are required to regularly record information and collect all relevant documents regarding their studies, in parallel with devoting effort and attention to their coursework and dissertation, as well as adhering to all relevant regulations and guidelines.

Additionally, this academic record book contains forms and procedures related to graduate studies at the Faculty of Medicine. The committee hopes that this record book will be useful and help reduce problems for all parties involved.

Program coordinators and committee

June 2025

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Doctor of Philosophy Program in Precision Medical Microbiology

International Program

(Modified in 2021)

Program Learning Outcomes (PLOs)

ELO 1. Apply and Integrate Knowledge in Precision Medical Microbiology

Be able to apply and integrate advance knowledge in the fields of Precision Microbiology, Immunology, diagnosis and modern molecular techniques and be able to integrate to other related fields

ELO 2. Generate High Quality Research and/or Innovation in Precision Medical Microbiology

Be able to generate the novel research finding with international recognition and/or high quality innovation in the fields of Precision Medical Microbiology related to the problems from community, society, economics and environments

ELO 3. Analyze and Interpret Data (Data analysis skills) in Precision Medical Microbiology

Be able to analyze and interpret high throughput data, biostatistics and bioinformatics in Precision Medical Microbiology and related fields

ELO 4. Design and Execute Experiments and/or Study (Experimental Technique Skills) in Precision Medical Microbiology

Be able to design and execute experiments and/or study using advance molecular techniques in Precision Medical Microbiology, and related fields

ELO 5. Demonstrate Life-long Learning and Information Literacy

Be able to demonstrate characteristics of life-long learning and information literacy for academic, research and innovation in medicine and other fields

ELO 6. Use English Language for Communication

be able to use English language for communication and presentation in the class AND in the conference or journal in international level

ELO 7. Demonstrate Systematic, Critical Thinking, Criticism

Be able to demonstrate characteristics of systematic thinking, critical thinking and criticism for related research and innovation

ELO 8. Demonstrate Ethical Behavior of Precision Medical Microbiologist

Be able to demonstrate the ethical behavior in academic and regulations related to the fields of Precision Medical Microbiology

ELO 9. Demonstrate Professional Skills

Be able to demonstrate professional skills including leadership, interpersonal skills, flexibility, productivity and community engagement

Program structure

Subject groups	1.1 ^c (Credits)	2.1 ^c (Credits)	2.2 ^c (Credits)
Compulsory subjects 1	-	-	6
Compulsory subjects 2	- ^a	8 ^b	8 ^b
Elective subjects	-	6	10
Dissertation	50	36	48
Total credits (minimal requirement)	50	50	72

Plan 1.1 For applicants holding a Master's degree or equivalent, students are required to complete a dissertation of not less than 50 credits.

Plan 2.1 For applicants holding a Master's degree or equivalent, students are required to complete a dissertation of not less than 36 credits and take additional coursework of not less than 14 credits.

Plan 2.2 For applicants holding a Bachelor's degree or equivalent, students are required to complete a dissertation of not less than 48 credits and take additional coursework of not less than 24 credits.

^acontains 6 subjects with no need for enrollment (AU) MD627 994 Seminar in Medical Microbiology (2 credits) 2(2-0-4), MD627 101 Peer Review in Medical Microbiology Research I (1 credit) 1(1-0-2), MD627 102 Peer Review in Medical Microbiology Research II (1 credit) 1(1-0-2), MD627 103 Peer Review in Medical Microbiology Research III (1 credit) 1(1-0-2), MD627 104 Peer Review in Medical Microbiology Research IV (1 credit) 1(1-0-2), and MD627 105 Peer Review in Medical Microbiology Research V (1 credit) 1(1-0-2)

^bcontains 4 subjects with no need for enrollment (AU) (AU) 1 subject: MD627 102 Peer Review in Medical Microbiology Research II (1 credit) 1(1-0-2), MD627 103 Peer Review in Medical Microbiology Research III (1 credit), MD627 104 Peer Review in Medical Microbiology Research IV (1 credit), and MD627 105 Peer Review in Medical Microbiology Research V (1 credit) 1(1-0-2)

^c Students in all study plans will develop skills related to precision medical microbiology through hands-on experience during workshops, participation in the Seminar in Medical Microbiology and the Peer Review in Medical Microbiology Research (particularly 1.1 program)

Duration of study

Type 1.1 and 2.1	3 years
Type 2.2	4 years

Course Registration

Students can register for courses via the website <http://reg.kku.ac.th>. Before registering, **students must consult their advisor or the program chair regarding which courses to enroll in.** An example study plan is provided in this academic record form as a guideline. However, students are still required to discuss and confirm their course selection with their advisor. After registering online, students must print the registration webpage, clearly indicating the number of credits and hours for each course, and have it certified by their advisor or the program chair. The signed document must then be submitted to the departmental administrative staff before the registration deadline as announced by the Graduate School.

Eligible criteria for program coordinators/committees

	M.Sc.	Ph.D.
<u>Program coordinators</u> Each program has three coordinators. They are responsible for administering and developing the curriculum and instruction.	- Ph.D. or equivalent <u>or</u> M.Sc. with Associated Professor position - have at least 3 published papers in the last 5 years (at least one must be research article)	- Ph.D. or equivalent <u>or</u> M.Sc. with Associated Professor position - have at least 3 published papers in the last 5 years (at least one must be research article)
<u>Program committees</u> Program committees are instructors whose qualifications match the field of study offered by the program and are eligible to teach courses within the program.	- Ph.D. or equivalent <u>or</u> M.Sc. with Associated Professor position - have at least 3 published papers in the last 5 years (at least one must be research article)	- Ph.D. or equivalent <u>or</u> M.Sc. with Associated Professor position - have at least 3 published papers in the last 5 years (at least one must be research article)

Eligible criteria for advisor and co-advisor

<input type="checkbox"/> Must be a member of program committees <input type="checkbox"/> Ph.D. or equivalent <u>or</u> M.Sc. with Associated Professor position <input type="checkbox"/> Have at least 3 published papers in the last 5 years (at least one must be research article)

To nominate advisor and co- advisors, students are required to fill in Grad. 21 (<http://gs.kku.ac.th>) before the semester in which the student registers for the dissertation.

Guide for selection of advisor and co-advisor

Program	Number of advisor		Total
	Advisor	Co-advisor	
M.Sc.	1	Unlimited (Project dependent)	At least 1
Ph.D.	1	Unlimited (Project dependent)	At least 1

Number of students per advisor

Qualification/position	Number of students	
	Advisee	Co-advisee
Lecturer	No more than 5	Unlimited
Assistant Professor	No more than 10	Unlimited
Associated Professor	No more than 10	Unlimited
Professor	No more than 15	Unlimited

Proposal and dissertation must be written in English only

Graduation Requirements

Program type	Graduation Requirements
Type 1.1	<ul style="list-style-type: none"> - Pass the English language assessment according to the announcement of the Graduate School. - Pass the Qualifying Examination. - Present the dissertation and pass the final oral examination by the dissertation examination committee. - The dissertation or part of the dissertation must be published or at least accepted for publication in <u>one international journal as the first author, and in another international or national journal.</u>
Type 2.1 and 2.2	<ul style="list-style-type: none"> - Pass the English language assessment according to the announcement of the Graduate School. - Pass the Qualifying Examination. - Complete all coursework with GPA more than 3.00 - Present the dissertation and pass the final oral examination by the dissertation examination committee. - The dissertation or part of the dissertation must be published or at least accepted for publication in <u>one international journal as the first author, and in another international or national journal.</u>

Evaluation criteria for the dissertation

Evaluation	Type 1.1 (50 credits) (MD 627 996)	Type 2.1 (36 credits) (MD 627 998)	Type 2.2 (48 credits) (MD 627 999)
1. Proposal			
Literature review	3	2	2
Proposal book	4	3	3
2. Experiment			
Methods, Statistic analysis,	23	16	23
Analysis, Interpretation	15	10	15
3. Dissertation			
Dissertation draft submission	1	1	1
Dissertation book submission	2	2	2
4. Presentation			
Presentation at the national or international conferences	2	2	2
Total	50	36	48

Regulations that Doctoral Students and Dissertation Advisors Should Be Aware Of

1. Termination of Student Status
 - 1.1. The student has earned no more than half of the total credits required in the program and has a cumulative GPA below 2.5.
 - 1.2. The student has studied for the maximum period specified by the program but has not yet graduated:
 - For Bachelor's–Doctoral track: 8 academic years
 - For Master's–Doctoral track: 6 academic years
 - 1.3. There is no progress in dissertation work for 2 consecutive semesters, as indicated by receiving an "S" evaluation and earning 0 credits for the dissertation course for 2 consecutive semesters.
 - 1.4. Fail the qualifying examination for 2 time.
 - 1.5. Disciplinary penalties have been imposed.
2. M.Sc. students who wishes to change their level of study to a doctoral program in the same field must have enrolled for no less than 12 credits and achieved a cumulative GPA of not less than 3.5 in order to be eligible to take the qualifying examination. Upon passing the exam, the student may then proceed with the process of changing their level of study.
3. Students who have completed all coursework but have not yet graduated (awaiting the dissertation defense, submission of the dissertation, or publication of academic work), or who have taken a leave of absence, must pay the maintenance of student status fee.

Academic Staffs in the Department of Microbiology

Name	Qualification
Assoc. Prof. Chulapan Engchanil	MD. (Pediatrics)
Asst. Prof. Suwin Wongwajana	MD./ M.Sc. (Microbiology)
Asst. Prof.Dr. Kittipan Samerpitak	Ph.D. (Medical Mycology)
Asst. Prof. Dr. Wises Namwat	Ph.D. (Engineering-Biotechnology)
Prof. Dr. Kiatichai Faksri	Ph.D. (Medical Microbiology)
Assoc. Prof. Dr. Sakawrat Kanthawong	Ph.D. (Medical Microbiology)
Asst. Prof. Dr. Umaporn Yodpratum	Ph.D. (Medical Biochemistry)
Assoc. Prof. Dr. Supranee Phanthanawiboon	Ph.D. (Medical Science)
Asst. Prof. Dr. Sirinart Aromseree	Ph.D. (Medical Microbiology)
Asst. Prof. Dr. Chonlatip Pipattanaboon	Ph.D. (Tropical Medicine)
Asst. Prof. Dr. Wisitsak Phoksawat	Ph.D. (Biomedical Science)
Asst. Prof. Dr. Arnone Nithichanon	Ph.D. (Biomedical Science)
Asst. Prof. Dr. Auttawit Sirichoat	Ph.D. (Medical Microbiology)
Dr. Suwalak Chitcharoen	Ph.D. (Bioinformatics and Computational Biology)
Dr. Pratsanee Hiangraj	Ph.D. (Medical Microbiology)
Dr. Chukkris Heawchaiyaphum	Ph.D. (Medical Microbiology)
Dr. Parama Budmala	M.D. (Clinical Pathology)

Study plan (1st Semester Year 1)

Ph.D. (Precision Medical Microbiology)

Subject code	Subject name	Credits/hours		
		Type 1.1	Type 2.1	Type 2.2
MD 627 703	Molecular and Cellular Biology	-	-	1 (1-0-6)
MD 627 704	Medical Microbiology	-	-	2 (2-0-4)
MD 627 705	Research Methodology and Molecular Techniques	-	-	1 (1-0-2)
MD 627 706	Principles of Diagnostic Microbiology	-	-	1 (1-0-2)
MD 627 707	Essential Immunology	-	-	1 (1-0-2)
MD 627 709	Practices in Medical Microbiology Laboratory	-	2 (1-3-3)	2 (1-3-3)
MD 627 994	Seminar in Medical Microbiology	Attend without enrollment	Attend without enrollment	Attend without enrollment
XXX XXX	Elective subjects (see page 20)	-	6 (X-X-X)	1 (X-X-X)
MD 627 996	Dissertation	9 (0-0-0)	-	-
	Total	9 Credits	8 Credits	9 Credits

Actual registered credit _____

Credit for Dissertation _____

Advisor signature

(_____)

Date ____/____/____

* student who plan to enroll for dissertation must nominate potential advisor first. To nominate advisor and co-advisors, students are required to fill in Grad.21 (<http://gs.kku.ac.th>) before the semester in which the student registers for the dissertation.

Documents required to submit a department administrative officer (1st Semester Year 1)

(**Only for students registered for the dissertation course)

Document	Advisor signed	Department administrative officer signed	Received Date
Semester started			
Documents for course registration downloaded from Reg website			
**Form Grad.04			
** Form Grad.21			
Semester closing			
GPA results			
**GSMIS			
**Form Grad.04			

Lesson plan (2nd Semester Year 1)

Ph.D. (Precision Medical Microbiology)

Subject code	Subject name	Credits/hours		
		Type 1.1	Type 2.1	Type 2.2
MD 627 708	Essential Skills for Biomedical Research	-	1 (0-2-4)	1 (0-2-4)
MD 627 710	Bioinformatics and Big Data Analysis	-	2 (1-3-4)	2 (1-3-4)
MD 627 994	Seminar in Medical Microbiology	Attend without enrollment	Attend without enrollment	Attend without enrollment
XXX XXX	Elective subjects (see page 20)	-	-	8 (X-X-X)
MD 627 101	Peer Review in Medical Microbiology Research I	1 (1-0-2) (No credit counted)	1 (1-0-2)	-
MD 627 996	Dissertation	9 (0-0-0)	-	-
MD 627 998	Dissertation	-	8 (0-0-0)	-
MD 627 999	Dissertation*	-	-	1 (0-0-0)
	Total	9 credits	12 credits	12 credits

Total credits enrolled in this semester

Credit enrolled for Dissertation (previous)

Credit with S

Remaining credits

Credit enrolled for this semester

Advisor signature

()

Date / /

* student who plan to enroll for dissertation must nominate potential advisor first. To nominate advisor and co-advisors, students are required to fill in Grad.21 (<http://gs.kku.ac.th>) before the semester in which the student registers for the dissertation.

Documents required to submit a department administrative officer (2nd Semester Year 1)

(**Only for students registered for the dissertation course)

Document	Advisor signed	Department administrative officer signed	Received Date
Semester started			
Documents for course registration downloaded from Reg website			
**Form Grad.04			
** Form Grad.21			
Semester closing			
GPA results			
**GSMIS			
**Form Grad.04			

Lesson plan (1st Semester Year 2)

Ph.D. (Precision Medical Microbiology)

Subject code	Subject name	Credits/hours		
		Type 1.1	Type 2.1	Type 2.2
MD 627 994	Seminar in Medical Microbiology	Attend without enrollment	Attend without enrollment	Attend without enrollment
MD 627 101	Peer Review in Medical Microbiology Research I	-	-	1 (1-0-2)
MD 627 102	Peer Review in Medical Microbiology Research II	1 (1-0-2) (No credit counted)	1 (1-0-2) No credit counted)	-
MD 627 996	Dissertation	9 (0-0-0)	-	-
MD 627 998	Dissertation	-	9 (0-0-0)	-
MD 627 999	Dissertation	-	-	9 (0-0-0)
	Total	9 credits	9 credits	10 credits

Total credits enrolled in this semester _____

Credit enrolled for Dissertation (previous) _____

Credit with S _____

Remaining credits _____

Credit enrolled for this semester _____

Advisor signature

(_____)

Date ____/____/____

Documents required to submit a department administrative officer 1st Semester Year 2)

Document	Advisor signed	Department administrative officer signed	Received Date
Semester started			
Documents for course registration downloaded from Reg website			
**Form Grad.04			
** Form Grad.21			
Semester closing			
GPA results			
**GSMIS			
**Form Grad.04			

Lesson plan (2nd Semester Year 2)

Ph.D. (Precision Medical Microbiology)

Subject code	Subject name	Credits/hours		
		Type 1.1	Type 2.1	Type 2.2
MD 627 994	Seminar in Medical Microbiology	2 (2-0-4) (No credit counted)	2 (2-0-4)	2 (2-0-4)
MD 627 102	Peer Review in Medical Microbiology Research II	-	-	1 (1-0-2) (No credit counted)
MD 627 103	Peer Review in Medical Microbiology Research III	1 (1-0-2) (No credit counted)	1 (1-0-2) (No credit counted)	-
MD 627 996	Dissertation	9 (0-0-0)	-	-
MD 627 998	Dissertation	-	9 (0-0-0)	-
MD 627 999	Dissertation	-	-	9 (0-0-0)
	Total	9 credits	11 credits	11 credits

Total credits enrolled in this semester _____

Credit enrolled for Dissertation (previous) _____

Credit with S _____

Remaining credits _____

Credit enrolled for this semester _____

Advisor signature

()

Date / /

Documents required to submit a department administrative officer 2nd Semester Year 2)

Document	Advisor signed	Department administrative officer signed	Received Date
Semester started			
Documents for course registration downloaded from Reg website			
**Form Grad.04			
** Form Grad.21			
Semester closing			
GPA results			
**GSMIS			
**Form Grad.04			

Ph.D. (Precision Medical Microbiology)

Subject code	Subject name	Credits/hours
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		Type 1.1	Type 2.1	Type 2.2
MD 627 103	Peer Review in Medical Microbiology Research III	-	-	1 (1-0-2) (No credit counted)
MD 627 104	Peer Review in Medical Microbiology Research IV	1 (1-0-2) (No credit counted)	1 (1-0-2) (No credit counted)	-
MD 627 996	Dissertation	9 (0-0-0)	-	-
MD 627 998	Dissertation	-	5 (0-0-0)	-
MD 627 999	Dissertation	-	-	9 (0-0-0)
	Total	9 credits	5 credits	9 credits

Credit enrolled for this semester

Date / /

Document	Adviser signed	Department administrative	Received Date
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Document	Advisor signed	administrative officer signed	Date
Semester started			
Documents for course registration downloaded from Reg website			
**Form Grad.04			
** Form Grad.21			
Semester closing			
GPA results			
**GSMIS			
**Form Grad.04			

Lesson plan (1st Semester Year 4)

Ph.D. (Precision Medical Microbiology)

Subject code	Subject name	Credits/hours		
		Type 1.1	Type 2.1	Type 2.2
MD 627 105	Peer Review in Medical Microbiology Research V	-	-	1 (1-0-2) (No credit counted)
MD 627 999	Dissertation	-	-	6 (0-0-0)
	Total	-	-	6 หน่วยกิต

Total credits enrolled in this semester

Credit enrolled for Dissertation (previous)

Credit with S

Remaining credits

Credit enrolled for this semester

Advisor signature

()

Date / /

Documents required to submit a department administrative officer 1st Semester Year 4)

Document	Advisor signed	Department administrative officer signed	Received Date
Semester started			
Documents for course registration downloaded from Reg website			
**Form Grad.04			
** Form Grad.21			
Semester closing			
GPA results			
**GSMIS			
**Form Grad.04			

Lesson plan (2nd Semester Year 4)

Ph.D. (Precision Medical Microbiology)

Subject code	Subject name	Credits/hours		
		Type 1.1	Type 2.1	Type 2.2
MD 627 999	Dissertation	-	-	6 (0-0-0)
	Total	-	-	6 หน่วยกิต

Total credits enrolled in this semester _____
 Credit enrolled for Dissertation (previous) _____
 Credit with S _____
 Remaining credits _____
 Credit enrolled for this semester _____

Advisor signature

(_____)

Date ____/____/____

Documents required to submit a department administrative officer 2nd Semester Year 4)

Document	Advisor signed	Department administrative officer signed	Received Date
Semester started			
Documents for course registration downloaded from Reg website			
**Form Grad.04			
** Form Grad.21			
Semester closing			
GPA results			
**GSMIS			
**Form Grad.04			

Students in types 2.2 complete the duration of the curriculum. Proceed the dissertation examination.

Elective Subjects (6 Credits)

Students are eligible for enrollment in elective subjects listed below. Total credits must be at least 6 credits.

MD 627 711	Advanced Research and Innovation Management	1(1-0-2)
MD 627 713	Specialized Research Skills in Medical Microbiology	4(3-1-6)
MD 627 714	Biosafety in Medical Microbiology Laboratories	1(1-0-2)
MD 627 720	Advanced Immunology	2(2-0-4)
MD 627 721	Advanced Bacteriology	2(2-0-4)
MD 627 722	Advanced Virology	2(2-0-4)
MD 627 723	Advanced Mycology	2(2-0-4)

Guide for Qualifying Examination

The qualifying examination for doctoral students is an assessment of the student's knowledge and abilities in their major field and related areas. The purpose is to evaluate whether the student has the capability to conduct independent research and is eligible to request approval for a dissertation proposal at the Doctor of Philosophy level. The required documents are as follows: (sample documents and procedure details are available in the files kept by the program's administrative staff at the administrative office.)

Prior examination (submit all documents to a department administrative officer at least 30 days before the proposed date)

☐ **Select the major and the chair of the examination** (Bacteriology, Virology, Mycology or Immunology) please make the decision with your advisor and then inform the chair of the program

☐ **Prepare the concept proposal** (same topic with proposal with the concise version) and submit it to the chair of the examination

☐ **GS 30** Form of Request for Taking Comprehensive/Qualifying Examination (submit online form via <https://forms.gs.kku.ac.th/>)

☐ **Grad.31** Appointment Form. of the Comprehensive/Qualifying Examination Committee. (Download via Grad Med KKU website <https://home.kku.ac.th/acamed/Graduate.html>)

* After all documents have been checked by the Graduate School of the Faculty of Medicine, students must pay the examination fee for the regular semester of 500 baht per time at the Department of Revenue, 2nd floor, Faculty of Medicine.

Advisor

(_____)
Date ____/____/____

Admin

(_____)
Date ____/____/____

After examination (within 15 days)

☐ **GS 32** Comprehensive/Qualifying Examination Results Form

☐ **Copy of GS 32** Comprehensive/Qualifying Examination Results Form which is acknowledged by the Graduate School and the Office of Academic Administration

Advisor

(_____)
Date ____/____/____

Admin

(_____)
Date ____/____/____

Guide for preparation for dissertation proposal examination

Students must pass the dissertation proposal examination within 2 years after commencing their dissertation. The documents required are listed below. (For more information, contact a department administrative officer)

Prior examination (submit all documents to a department administrative officer at least 30 days before the proposed date)

☐ **Grad.05** Proposal Examination Entry Form for Dissertation (Download via Grad Med KKU website <https://home.kku.ac.th/acamed/Graduate.html>)

Proposed date _____

☐ **Grad.06** Request for Accreditation of the Proposal Examination Committee for the Dissertation (Download via Grad Med KKU website)

No. of committees _____ (with CV of all of committees)

1. _____

2. _____

3. _____

4. _____

☐ **Academic Transcript** (Print from reg.kku.ac.th)

☐ **Poster** (Announcement for proposal Examination)

Advisor

Admin

(_____)

Date ____/____/____

(_____)

Date ____/____/____

After examination (within 30 days)

☐ **GS.23:** Submit Form for Dissertation Proposal (submit online form via <https://forms.gs.kku.ac.th/>)

☐ **Turnitin Originality Report form** (ask from a department administrative officer) + The first page and the last page (that shows %SIMILARITY INDEX) of the Turnitin Originality Report

Advisor

Admin

(_____)

Date ____/____/____

(_____)

Date ____/____/____

Guide for preparation for dissertation defense examination

The student must take the dissertation defense within 45 days after the final "S" grade for the dissertation course has been certified by the Faculty Committee. The required documents are as follows:

Prior examination all of these documents must be sent to a department administrative officer at least 30 days before the proposed date)

☐ **KKU.11** Contact a Graduate officer of the Faculty of Medicine (6th floor) for a request form

☐ **Academic transcript** (print from reg.kku.ac.th)

☐ **Grad.04** Registration and Evaluation Form for Thesis/Dissertation

☐ **GS.25:** Requesting for Defense of Dissertation (submit online form via <https://forms.gs.kku.ac.th/>)

☐ **GS.26:** Appointment of Dissertation Committee (submit online form via <https://forms.gs.kku.ac.th/>)

apply by a department administrative officer

☐ **Poster** (Announcement for Dissertation Examination)

☐ **Turnitin Originality Report form** (ask from a department administrative officer) + The first page and the last page (that shows %SIMILARITY INDEX) of the Turnitin Originality Report

Committee of Dissertation defense examination

Program	Number of committees
M.Sc.	At least 4 members; contain at least one from external committee. The rest must be a members of program committees. Chairman must not be student's advisors.
Ph.D.	At least 5 members; contain at least 2 from external committee. The rest must be a members of program committees. Chairman must be student's external committee.

*External committee must have hold Ph.D. or equivalent and have at least 10 national/international publications

Number of committees (inform a department administrative officer for the invitation letter)

1. _____
2. _____
3. _____
4. _____
5. _____

Advisor

Admin

(_____)

Date ____/____/____

(_____)

Date ____/____/____

After completion of the Dissertation defense examination**(within five days)** documents submitted to a department administrative officer

☐ **GS.27:** Report Form for Examination Results of Dissertation (Hard copy) with the signatures of all dissertation committee and Turnitin Originality Report form (Hard copy)

☐ **GS.27.1** Record form for the main point and editing list (pass with conditions) (Hard copy)

☐ **GS.27:** Report Form for Examination Results of Dissertation (submit online form via <https://forms.gs.kku.ac.th/>)

(Within 60 days after examination) The document must be submitted to E- Thesis
(<https://app.gs.kku.ac.th/gs/th/page/e-Thesis/>)

☐ **GS.28:** Form for Correction of Dissertation (submit online form via <https://forms.gs.kku.ac.th/>)

☐ **GS.29:** Checklist for dissertation format

☐ **GS.37:** Publication of Dissertation

☐ **GS.20:** Requesting Degree and Debt Checking

☐ **Dissertation book File** (with approval of all committees by E-signature)

☐ **Turnitin Originality Report form** (ask from a department administrative officer) + The first page and the last page (that shows %SIMILARITY INDEX) of the Turnitin Originality Report

Advisor

Admin

(_____)

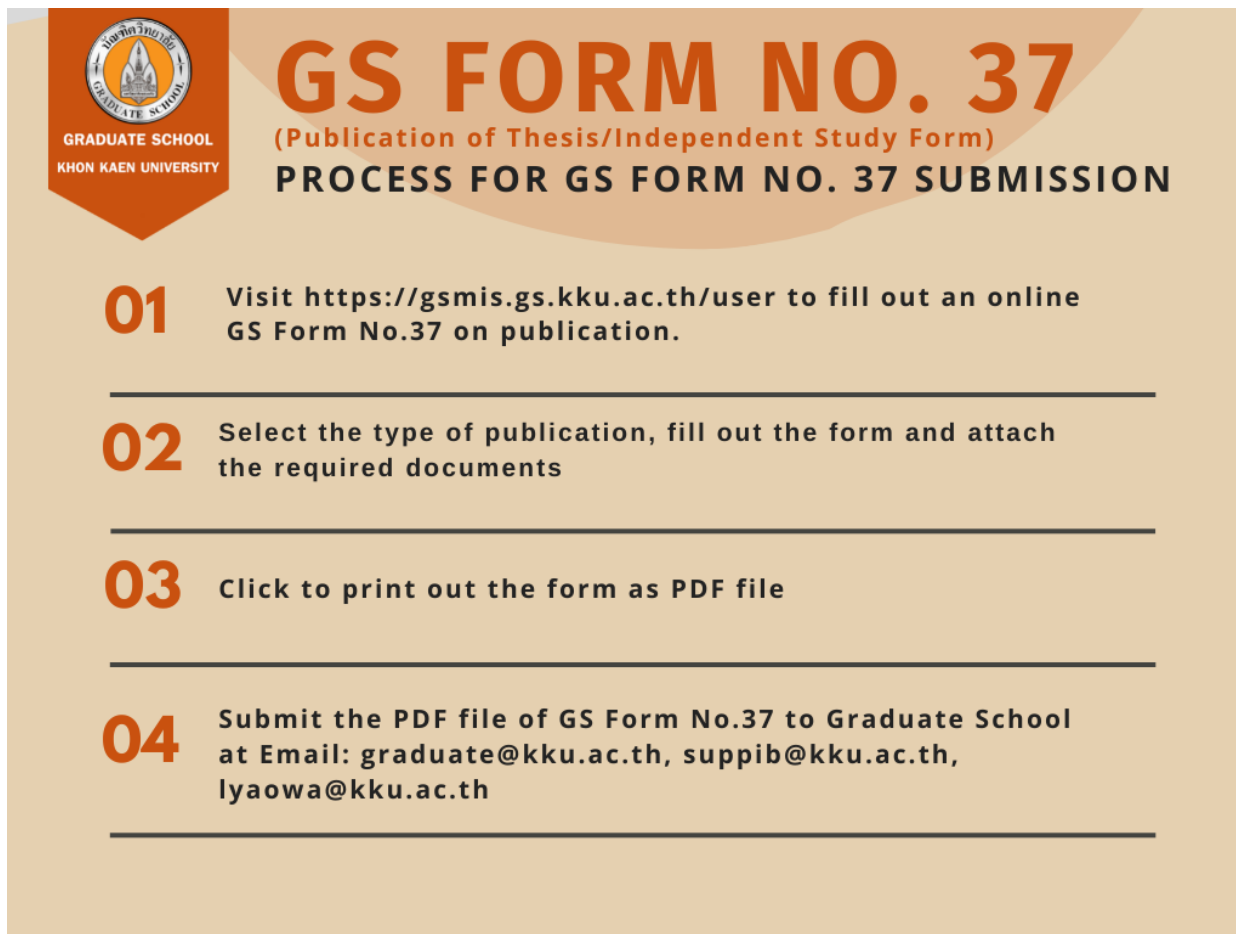
Date ____/____/____

(_____)

Date ____/____/____

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