

Student manual
for
Master of Science Program in
Precision Medical Microbiology
International Program
(Modified in 2021)



Name_____

Student ID_____

Advisor_____

Personal Details

Name _____ Nickname _____

Student ID _____

Personal ID _____

Address _____

E-mail _____

Enrolled for ☐ 1st ☐ 2nd Semester _____

General Advisor _____

Thesis Advisor

1. _____ Tel _____

2. _____ Tel _____

3. _____ Tel _____

Proposed thesis proposal examination date _____

Proposed thesis examination date _____

Thesis book submission date _____

University council approval date _____

Graduation ceremony date _____

Emergency contact info

1. _____ Relationship _____ Tel _____

2. _____ Relationship _____ Tel _____

3. _____ Relationship _____ Tel _____

Preface

This academic record book summarizes the guidelines that students are required and advised to follow upon entering the Graduate Program in Precision Medical Microbiology (International Program), Faculty of Medicine, Khon Kaen University. The content is based on the rules, regulations, announcements, and relevant guidelines pertaining to graduate studies management. The aim is to ensure that every student's education proceeds smoothly and that studies are completed within the time frame specified by the curriculum. Students are required to regularly record information and collect all relevant documents regarding their studies, in parallel with devoting effort and attention to their coursework and dissertation, as well as adhering to all relevant regulations and guidelines.

Additionally, this academic record book contains forms and procedures related to graduate studies at the Faculty of Medicine. The committee hopes that this record book will be useful and help reduce problems for all parties involved.

Program coordinators and committee

June 2025

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Master of Science Program in Precision Medical Microbiology

International Program

(Modified in 2021)

Program Learning Outcomes (PLOs)

ELO 1. Apply and Integrate Knowledge in Precision Medical Microbiology

Be able to apply and integrate basic knowledge in the fields of Precision Medical Microbiology, Immunology, diagnosis and modern molecular techniques

ELO 2. Generate Research and/or Innovation in Precision Medical Microbiology

Be able to generate the research finding with national or international recognition and/or innovation in the fields of Precision Medical Microbiology related to the problems from community, society, economics and environments

ELO 3. Analyze Data (Data analysis skills) in Precision Medical Microbiology

Be able to analyze high throughput data, biostatistics and bioinformatics in Precision Medical Microbiology

ELO 4. Design and Execute experiments and/or study (Experimental technique skills) in Precision Medical Microbiology

Be able to design and execute experiments and/or study using molecular techniques in Precision Medical Microbiology, and related fields

ELO 5. Demonstrate Life-long Learning and Information Literacy

Be able to demonstrate characteristics of life-long learning and information literacy for academic, research and innovation in medicine and other fields

ELO 6. Use English Language for Communication

Be able to use English language for communication and presentation in the class AND in the conference or journal in national or international level

ELO 7. Demonstrate Systematic, Critical Thinking, Criticism

Be able to demonstrate characteristics of systematic thinking, critical thinking and criticism for related research and innovation

ELO 8. Demonstrate Ethical Behavior of Precision Medical Microbiologist

Be able to demonstrate the ethical behavior in academic and regulations related to the fields of Precision Medical Microbiology

ELO 9. Demonstrate Professional Skills

Be able to demonstrate professional skills including leadership, interpersonal skills, flexibility, productivity and community engagement

Program structure

| Subject groups | Plan A Type A1 ^c (Credits) | Plan A Type A2 ^c (Credits) |
|--|--|--|
| Compulsory 1 | - | 6 |
| Compulsory 2 | ^a - | 8 ^b |
| Elective | - | 6 |
| Thesis | 36 | 16 |
| Total credits (minimal requirement) | 36 | 36 |

^acontains 4 subjects with no need for enrollment (AU) MD627 893 Seminar in medical microbiology 2(2-0-4), MD627 101 Peer Review in Medical Microbiology Research I 1(1-0-2), MD627 102 Peer Review in Medical Microbiology Research II 1(1-0-2) and MD627 103 Peer Review in Medical Microbiology Research III 1(1-0-2)

^bcontains 1 subject with no need for enrollment (AU) (AU) 1 subject: MD627 102 Peer Review in Medical Microbiology Research II 1(1-0-2)

^cStudents in all study plans will develop skills related to precision medical microbiology through hands-on experience during workshops, participation in the Seminar in Medical Microbiology and the Peer Review in Medical Microbiology Research (particularly A1 program)

Course Registration

Students can register for courses via the website <http://reg.kku.ac.th>. Before registering, **students must consult their advisor or the program chair regarding which courses to enroll in.** An example study plan is provided in this academic record form as a guideline. However, students are still required to discuss and confirm their course selection with their advisor. After registering online, students must print the registration webpage, clearly indicating the number of credits and hours for each course, and have it certified by their advisor or the program chair. The signed document must then be submitted to the departmental administrative staff before the registration deadline as announced by the Graduate School.

Eligible criteria for program coordinators/committees

| | M.Sc. | Ph.D. |
|---|---|---|
| <u>Program coordinators</u> Each program has three coordinators. They are responsible for administering and developing the curriculum and instruction. | - Ph.D. or equivalent <u>or</u> M.Sc. with Associated Professor - have at least 3 published papers in the last 5 years(at least one must be research article) | - Ph.D. or equivalent <u>or</u> M.Sc. with Associated Professor - have at least 3 published papers in the last 5 years(at least one must be research article) |
| <u>Program committees</u> Program committees are instructors whose qualifications match the field of study offered by the program and are eligible to teach courses within the program. | - Ph.D. or equivalent <u>or</u> M.Sc. with Associated Professor - have at least 3 published papers in the last 5 years(at least one must be research article) | - Ph.D. or equivalent <u>or</u> M.Sc. with Associated Professor - have at least 3 published papers in the last 5 years(at least one must be research article) |

Eligible criteria for advisor and co-advisor

| |
|---|
| <input type="checkbox"/> Must be a member of program committees <input type="checkbox"/> Ph.D. or equivalent <u>or</u> M.Sc. with Associated Professor position <input type="checkbox"/> Have at least 3 published papers in the last 5 years (at least one must be research article) |
|---|

To nominate advisor and co- advisors, students are required to fill in Grad. 21 (<http://gs.kku.ac.th>) before the commence of the semester in which the thesis is registered.

Guide for selection of advisor and co-advisor

| Program | Number of advisor | | Total |
|---------|-------------------|-------------------------------|------------|
| | Advisor | Co-advisor | |
| M.Sc. | 1 | Unlimited (Project dependent) | At least 1 |
| Ph.D. | 1 | Unlimited (Project dependent) | At least 1 |

Number of students per advisor

| Qualification/position | Number of students | |
|------------------------|--------------------|------------|
| | Advisee | Co-advisee |
| Lecturer | No more than 5 | Unlimited |
| Assistant Professor | No more than 10 | Unlimited |
| Associated Professor | No more than 10 | Unlimited |
| Professor | No more than 15 | Unlimited |

Proposal and thesis must be written in English only

Graduation Requirements

| Plan A Type A1 | Plan A Type A2 |
|--|---|
| <ul style="list-style-type: none"> - Pass the English language assessment according to the announcement of the Graduate School. - Present the thesis and pass the final oral examination by the thesis examination committee. - The thesis or part of the thesis must be <u>published or at least accepted for publication in one national/international journal as the first author.</u> | <ul style="list-style-type: none"> - Pass the English language assessment according to the announcement of the Graduate School. - Complete all coursework with GPA more than 3.00 - Present the thesis and pass the final oral examination by the thesis examination committee. - The thesis or part of the thesis must be published or at least accepted for publication in <u>one national/international journal as the first author to fulfill the scholarship (if any) or attend proceeding at the conference</u> |

Evaluation criteria for the thesis

| Evaluation | A1 36 credits (MD 627 898) | A2 16 credits (MD 627 899) |
|--|----------------------------------|----------------------------------|
| 1. Proposal | | |
| Literature review | 2 | 1 |
| Proposal book | 3 | 1 |
| 2. Experiment | | |
| Methods, Statistic analysis, | 16 | 8 |
| Analysis, Interpretation | 10 | 3 |
| 3. Thesis | | |
| Thesis drat submission | 1 | 1 |
| Thesis book submission | 2 | 1 |
| 4. Presentation | | |
| Presentation at the national or international conferences | 2 | 1 |
| Total | 36 | 16 |

Regulations that Doctoral Students and Dissertation Advisors Should Be Aware Of

1. Termination of Student Status
 - 1.1. The student has earned no more than half of the total credits required in the program and has a cumulative GPA below 2.5.
 - 1.2. The student has studied for the maximum period specified by the program but has not yet graduated:
For M.Sc. 5 semesters
 - 1.3. There is no progress in dissertation work for 2 consecutive semesters, as indicated by receiving an "S" evaluation and earning 0 credits for the dissertation course for 2 consecutive semesters.
 - 1.4. Fail the qualifying examination for 2 time.
 - 1.5. Disciplinary penalties have been imposed.
2. M.Sc. students who wishes to change their level of study to a doctoral program in the same field must have enrolled for no less than 12 credits and achieved a cumulative GPA of not less than 3.5 in order to be eligible to take the qualifying examination. Upon passing the exam, the student may then proceed with the process of changing their level of study.
3. Students who have completed all coursework but have not yet graduated (awaiting the dissertation defense, submission of the dissertation, or publication of academic work), or who have taken a leave of absence, must pay the maintenance of student status fee.

Academic Staffs in the Department of Microbiology

| Name | Qualification |
|---|---|
| Assoc. Prof. Chulapan Engchanil | MD. (Pediatrics) |
| Asst. Prof. Suwin Wongwajana | MD./ M.Sc. (Microbiology) |
| Asst. Prof.Dr. Kittipan Samerpitak | Ph.D. (Medical Mycology) |
| Asst. Prof. Dr. Wises Namwat | Ph.D. (Engineering-Biotechnology) |
| Prof. Dr. Kiatichai Faksri | Ph.D. (Medical Microbiology) |
| Assoc. Prof. Dr. Sakawrat Kanthawong | Ph.D. (Medical Microbiology) |
| Asst. Prof. Dr. Umaporn Yodpratum | Ph.D. (Medical Biochemistry) |
| Assoc. Prof. Dr. Supranee Phanthanawiboon | Ph.D. (Medical Science) |
| Asst. Prof. Dr. Sirinart Aromseree | Ph.D. (Medical Microbiology) |
| Asst. Prof. Dr. Chonlatip Pipattanaboon | Ph.D. (Tropical Medicine) |
| Asst. Prof. Dr. Wisitsak Phoksawat | Ph.D. (Biomedical Science) |
| Asst. Prof. Dr. Arnone Nithichanon | Ph.D. (Biomedical Science) |
| Dr. Auttawit Sirichoat | Ph.D. (Medical Microbiology) |
| Dr. Suwalak Chitcharoen | Ph.D. (Bioinformatics and Computational Biology) |
| Dr. Pratsanee Hiangraj | Ph.D. (Medical Microbiology) |
| Dr. Chukkris Heawchaiyaphum | Ph.D. (Medical Microbiology) |
| Dr. Parama Budmala | M.D. (Clinical Pathology) |

Lesson plan (1st Semester Year 1)

M.Sc. (Precision Medical Microbiology)

| Subject code | Subject name | Credits/Hours | |
|--------------|---|------------------|------------------|
| | | A1 | A2 |
| MD 627 703 | Molecular and Cellular Biology | - | 1 (1-0-2) |
| MD 627 704 | Medical Microbiology | - | 2 (2-0-4) |
| MD 627 705 | Research Methodology and Molecular Techniques | - | 1 (1-0-2) |
| MD 627 706 | Principles of Diagnostic Microbiology | - | 1 (1-0-2) |
| MD 627 707 | Essential Immunology | - | 1 (1-0-2) |
| MD 627 709 | Practices in Medical Microbiology Laboratory | - | 2 (1-3-4) |
| XXX XXX | Elective subjects (see page 12) | - | 1 (X-X-X) |
| MD 627 898 | Thesis* | 9 (0-0-0) | - |
| | Total | 9 Credits | 9 Credits |

Actual registered credit

Credit for Thesis

Advisor signature

()

Date / /

*student who plan to enroll for dissertation must nominate potential advisor first. To nominate advisor and co-advisors, students are required to fill in Grad.21 (<http://gs.kku.ac.th>) before the semester in which the student registers for the dissertation.

Documents required to submit a department administrative officer (1st Semester Year 1)

| Document | Advisor signed | Department administrative officer signed | Received Date |
|--|----------------|--|---------------|
| Semester started | | | |
| Documents for enrolled subject downloaded from Reg website | | | |
| Form Grad.04 (only A1) | | | |
| Form Grad.21 (only A1) | | | |
| Semester closing | | | |
| GPA results | | | |
| GSMIS | | | |
| Form Grad.04 (only A1) | | | |

Lesson plan (2nd Semester Year 1)

M.Sc. (Precision Medical Microbiology)

| Subject code | Subject name | Credits/Hours | |
|--------------|--|----------------------------------|---------------------------|
| | | A1 | A2 |
| MD 627 708 | Essential Skills for Biomedical Research | - | 1 (0.5-1.5-2) |
| MD 627 710 | Bioinformatics and Big Data Analysis | - | 2 (1-3-4) |
| MD 627 893 | Seminar in Medical Microbiology | Attend without enrollment | Attend without enrollment |
| MD 627 101 | Peer Review in Medical Microbiology Research I | 1 (1-0-2) (No credit counted) | - |
| XXX XXX | Elective (see page 12) | - | 6 (X-X-X) |
| MD 627 898 | Thesis | 9 (0-0-0) | - |
| MD 627 899 | Thesis* | - | 3 (0-0-0) |
| | รวม | 9 credits | 12 credits |

Actual registered credit _____

Credit for Thesis _____

Advisor signature

(_____)

Date ____/____/____

*student who plan to enroll for dissertation must nominate potential advisor first. To nominate advisor and co-advisors, students are required to fill in Grad.21 (<http://gs.kku.ac.th>) before the semester in which the student registers for the dissertation.

Documents required to submit a department administrative officer (2nd Semester Year 1)

| Document | Advisor signed | Department administrative officer signed | Received Date |
|--|----------------|--|---------------|
| Semester started | | | |
| Documents for enrolled subject downloaded from Reg website | | | |
| Form Grad.04 | | | |
| Form Grad.21 (only A2) | | | |
| Semester closing | | | |
| GPA results | | | |
| GSMIS | | | |
| Form Grad.04 (only A2) | | | |

Lesson plan (1st Semester Year 2)

M.Sc. (Precision Medical Microbiology)

| Subject code | Subject name | Credits/Hours | |
|--------------|---|----------------------------------|-------------------|
| | | A1 | A2 |
| MD 627 893 | Seminar in Medical Microbiology | 2 (2-0-4) (No credit counted) | 2 (2-0-4) |
| MD 627 101 | Peer Review in Medical Microbiology Research I | - | 1 (1-0-2) |
| MD 627 102 | Peer Review in Medical Microbiology Research II | 1 (1-0-2) (No credit counted) | - |
| MD 627 898 | Thesis | 9 (0-0-0) | - |
| MD 627 899 | Thesis | - | 8 (0-0-0) |
| | Total | 9 Credits | 11 Credits |

Credits enrolled for Thesis (previous) _____

Credits with S _____

Remaining credits _____

Credits enrolled for this semester _____

Advisor signature

(_____)

Date ____/____/____

Documents required to submit a department administrative officer (1st semester Year 2)

| Document | Advisor signed | Department administrative officer signed | Received Date |
|--|----------------|--|---------------|
| Semester started | | | |
| Documents for enrolled subject downloaded from Reg website | | | |
| Form Grad.04 | | | |
| Form Grad.21 | | | |
| Semester closing | | | |
| GPA results | | | |
| GSMIS | | | |
| Form Grad.04 | | | |

Lesson plan (2nd Semester Year 2)

M.Sc. (Precision Medical Microbiology)

| Subject code | Subject | Credit/Hour | |
|--------------|--|----------------------------------|----------------------------------|
| | | A1 | A2 |
| MD 627 102 | Peer Review in Medical Microbiology Research II | - | 1 (1-0-2) (No credit counted) |
| MD 627 103 | Peer Review in Medical Microbiology Research III | 1 (1-0-2) (No credit counted) | - |
| MD 627 898 | Thesis | 9 (0-0-0) | - |
| MD 627 899 | Thesis | - | 5 (0-0-0) |
| | Total | 9 Credits | 5 Credits |

Credits enrolled for Thesis (previous) _____

Credits with S _____

Remaining credits _____

Credits enrolled for this semester _____

Advisor signature

(_____)

Date ____/____/____

Documents required to submit a department administrative officer (2nd Semester Year 2)

| Document | Advisor signed | Department administrative officer signed | Received Date |
|--|----------------|--|---------------|
| Semester started | | | |
| Documents for enrolled subject downloaded from Reg website | | | |
| Form Grad.04 | | | |
| Form Grad.21 | | | |
| Semester closing | | | |
| GPA results | | | |
| GSMIS | | | |
| Form Grad.04 | | | |

Elective Subjects (6 Credits)

Students are eligible for enrollment in elective subjects listed below. Total credits must be at least 6 credits.

| | | |
|------------|---|----------|
| MD 627 711 | Advanced Research and Innovation Management | 1(1-0-2) |
| MD 627 713 | Specialized Research Skills in Medical Microbiology | 4(3-1-6) |
| MD 627 724 | Biosafety in Medical Microbiology Laboratories | 1(1-0-2) |
| MD 627 720 | Advanced Immunology | 2(2-0-4) |
| MD 627 721 | Advanced Bacteriology | 2(2-0-4) |
| MD 627 722 | Advanced Virology | 2(2-0-4) |
| MD 627 723 | Advanced Mycology | 2(2-0-4) |

Guide for preparation for thesis proposal examination

Students must pass the thesis proposal examination within 1 year after commencing their dissertation. The documents required are listed below. (For more information, contact a department administrative officer)

Prior examination (submit all documents to a department administrative officer at least 30 days before the proposed date)

- ☐ **Grad.05 Proposal Examination Entry Form for Thesis** (Download via Grad Med KKU website <https://home.kku.ac.th/acamed/Graduate.html>)

Proposed date _____

- ☐ **Grad.06 Request for Accreditation of the Proposal Examination Committee for the Thesis** (Download via Grad Med KKU website)

No. of committees _____ (with CV of all of committees)

1. _____
2. _____
3. _____
4. _____

- ☐ **Academic Transcript** (Print from reg.kku.ac.th)

- ☐ **Poster** (Announcement for proposal Examination)

Advisor

Admin

(_____)

Date ____/____/____

(_____)

Date ____/____/____

After examination (within 30 days)

- ☐ **GS.23:** Submit Form for Thesis Proposal (submit online form via <https://forms.gs.kku.ac.th/>)

- ☐ **Turnitin Originality Report form** (ask from a department administrative officer) + The first page and the last page (that shows %SIMILARITY INDEX) of the Turnitin Originality Report

Advisor

Admin

(_____)

Date ____/____/____

(_____)

Date ____/____/____

Guide for preparation for thesis defense examination

The student must take the dissertation defense within 45 days after the final "S" grade for the dissertation course has been certified by the Faculty Committee. The required documents are as follows:

To arrange the examination date, all of these documents must be sent to a department administrative officer at least 15 days before the proposed date)

- ☐ **KKU.11** Contact a Graduate officer of the Faculty of Medicine (6th floor) for a request form
- ☐ **Academic transcript** (print from reg.kku.ac.th)
- ☐ **Grad.04 Registration and Evaluation Form for Thesis/Dissertation**
- ☐ **GS.25:** Requesting for Defense of Thesis (submit online form via <https://forms.gs.kku.ac.th/>)
- ☐ **GS.26:** Appointment of Thesis Committee (submit online form via <https://forms.gs.kku.ac.th/>)
apply by a department administrative officer
- ☐ **Poster** (Announcement for Thesis Examination)
- ☐ **Turnitin Originality Report form** (ask from a department administrative officer) + The first page and the last page (that shows %SIMILARITY INDEX) of the Turnitin Originality Report

Committee of thesis defense examination

| Program | Number of committees |
|---------|--|
| M.Sc. | At least 4 members; contain at least one from external committee. The rest must be a members of program committees. Chairman must not be student's advisors. |
| Ph.D. | At least 5 members; contain at least 2 from external committee. The rest must be a members of program committees. Chairman must be student's external committee. |

*External committee must have hold Ph.D. or equivalent and have at least 10 national/international publications

Number of committees (inform a department administrative officer for the invitation letter)

1. _____
2. _____
3. _____
4. _____
5. _____

Advisor

Admin

(_____)
Date ____/____/____

(_____)
Date ____/____/____

After completion of the thesis defense examination

(within five days) documents submitted to a department administrative officer

- ☐ **GS.27:** Report Form for Examination Results of Thesis (Hard copy) with the signatures of all Thesis committee and Turnitin Originality Report form (Hard copy)
- ☐ **GS.27.1** Record form for the main point and editing list (pass with conditions) (Hard copy)
- ☐ **GS.27:** Report Form for Examination Results of Thesis (submit online form via <https://forms.gs.kku.ac.th/>)

(Within 60 days after examination) The document must be submitted to E-Thesis
(<https://app.gs.kku.ac.th/gs/th/page/e-Thesis/>)

- ☐ **GS.28:** Form for Correction of Thesis (submit online form via <https://forms.gs.kku.ac.th/>)
- ☐ **GS.29:** Checklist for Thesis format
- ☐ **GS.37:** Publication of Thesis
- ☐ **GS.20:** Requesting Degree and Debt Checking
- ☐ **Thesis book File** (with approval of all committees by E-signature)
- ☐ **Turnitin Originality Report form** (ask from a department administrative officer) + The first page and the last page (that shows %SIMILARITY INDEX) of the Turnitin Originality Report

Advisor

(_____)

Date ____/____/____

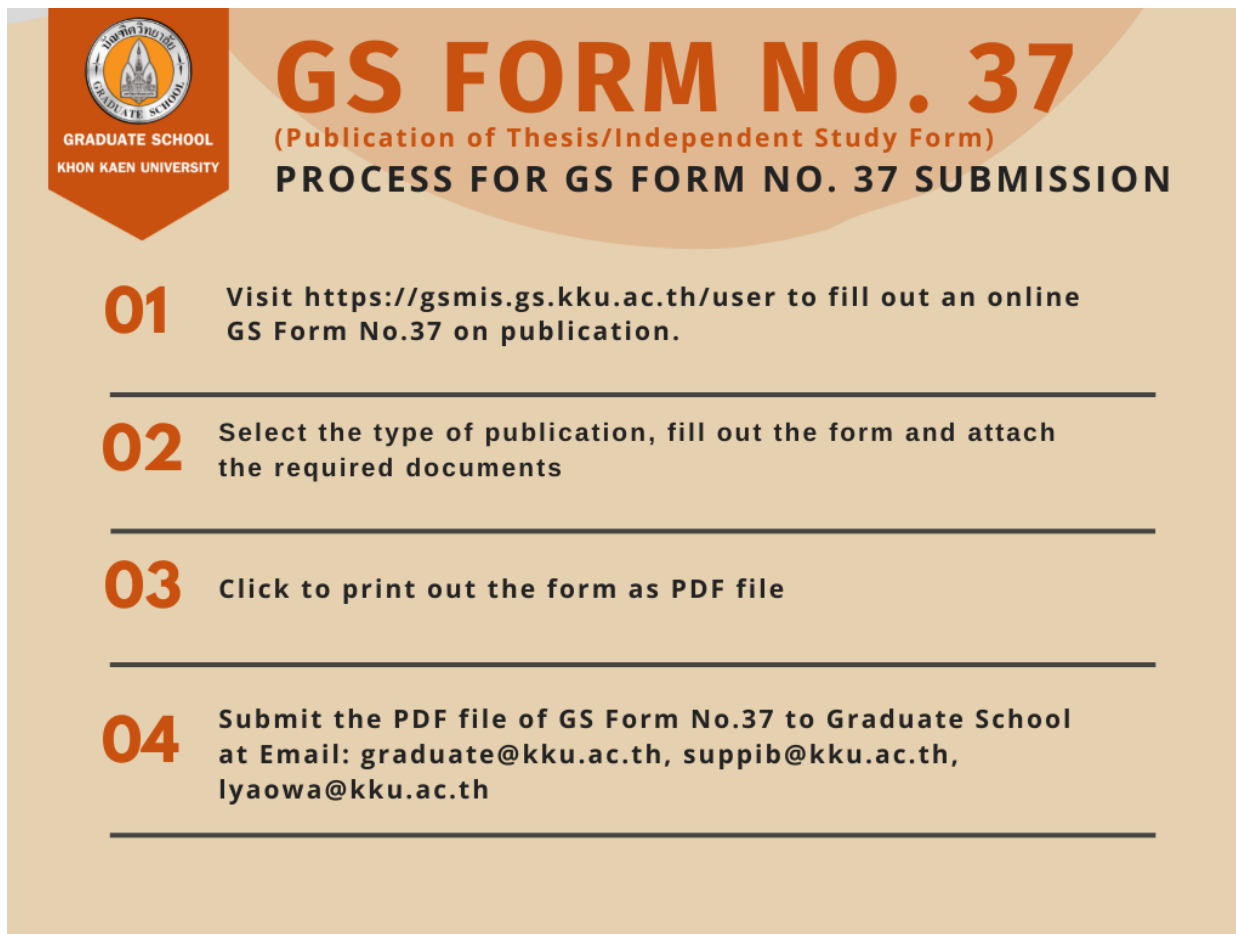
Admin

(_____)

Date ____/____/____

****Students must completed all these steps within 45 days after thesis defense examination date.
Late submission will result in cancellation of the examination.**

Process for GS Form No. 37 Submission (Publication of Thesis/Independent Study Form)



GS FORM NO. 37
(Publication of Thesis/Independent Study Form)
PROCESS FOR GS FORM NO. 37 SUBMISSION

- 01** Visit <https://gsmis.gs.kku.ac.th/user> to fill out an online GS Form No.37 on publication.
- 02** Select the type of publication, fill out the form and attach the required documents
- 03** Click to print out the form as PDF file
- 04** Submit the PDF file of GS Form No.37 to Graduate School at Email: graduate@kku.ac.th, suppib@kku.ac.th, lyaowa@kku.ac.th

follow these steps.

Process for GS Form No. 37 Submission (Publication of Thesis/Independent Study Form)

1. Visit <https://gsmis.gs.kku.ac.th/user> to fill out an online GS Form No.37 on publication
2. Select the type of publication, fill out the form, and attach the required documents
3. Click to print out the form as a PDF file
4. Submit the PDF file of GS Form No.37 to Graduate School at Email: graduate@kku.ac.th, suppib@kku.ac.th

In case your Program Type is Plan B please submit to email: lyaowa@kku.ac.th

Please provide the details including full name, and student ID, and attach the completed GS form No.37 file with the email.

For more information, contact us at:

Facebook: <https://fb.com/graduateschoolkku>